

# ONEIDA VILAS TRANSIT COMMISSION

September 27, 2024

## MINUTES

Attendance: Present Marvin Anderson, Holly Tomlanovich, Richard Logan, Billy Fried, Michael Tautges and Lenore Lopez. Others Present Transit Manager Barb Newman and Sue Richmond Director ADRC of Vilas County. Excused Fred Radtke and Dawn Winqvist.

Called to order by Chairman Anderson at 11:02 A.M. at Vilas County Courthouse, Conference Room C/D at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 6 Of 8 Member present.

APPROVAL OF AGENDA: Motion by Tomlanovich, second by Logan to approve agenda. All Ayes.

APPROVAL OF MINUTES FROM July 25,2024. Motion by Tomlanovich, with corrections Second by Fried. All Ayes.

There was no zoom, as some numbers in the Zoom Meeting ID got transposed.

DISCUSSION AND POSSIBLE ACTION ON: Public Comments. None.

DISCUSSION AND POSSIBLE ACTION ON: Space Need Assessment Grant. Logan and Newman took a conference call with the architects at 9 A.M. this morning. Discussed plans for a building. Newman requested more parking for the drivers behind the building. Remote bus storage at two locations. The architects concluded that the main building should be 10,000 square feet. This would include office space, storage and maintenance space. A minimum of 2 acres 4 would more desirable. Bus storage in OVTC satellite locations would be similar to machine sheds to keep buses out of the weather. Architects from Angus Young will present their findings at OVTC's October Meeting.

DISCUSSION AND POSSIBLE ACTION ON: 2025 Budget. Fare revenue in Rhinelander, Eagle River and Lakeland right on track. Manage Care Organization Revenue is not on track and was decreased 2025 expectations. Vilas County raised their contribution from \$78,469.00 to \$81,287.00. Oneida kept theirs at \$144,551.00. Local share, OVTC took on an additional Headwaters Route that brought their share from \$43,200. To \$68,400.00. St. Germain will continue to support with \$2500.00 in 2025. Another local share is projected to go from \$4,600.00 to \$6,000.00. Salaries and wages. This item will take a \$20,000.00 bump because of the new proposed routes, The additional Headwaters Route, and a pay increase of 5% for all employees. Employee Medical Insurance goes up every year. 2025 will have two employees on the insurance for all twelve months. Professional Fees will include the audit and attorney fees. Under office supplies, a dispatcher will need a new desktop in the upcoming year. Bus insurance, Transit Mutual gave notice, the premium will be \$33,000.00. The advertising budget was doubled, because the introduction of new routes means printing new brochures and other informational material informing the public about our services.

DISCUSSION AND POSSIBLE ACTION ON: 2025 Proposed New Routes. After discussions with the leadership of the ADRC's there are some communities that aren't being served. There was discussion of adding routes to better serve those communities. By way of example of how a route would function, the bus would run from Minocqua to Winchester the bus would be taken out of route from a spot determined and could go out from that spot up to five miles to people's home and pick them up to shopping or appointments. Then on to the next Community. Bring everyone to Minocqua spending 3 hours where that bus can help with local dispatches. Motion by Tomlanovich for approval of adjust routes as presented with added suggestions twice month. Second Tautges. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: Bus Storage at Hazelhurst Town Hall. OVTC is looking to store buses inside. Newman spoke with Cushing Town Chair of Hazelhurst who suggested rent of \$2500.00 Which is more than the \$1700.00 paid for OVTC's Highway 47 location. Newman told Cushing that \$2500.00 was too much. Cushing will put bus storage on the agenda so it can be discussed. Motion by Anderson approve consideration of storage of bus in a new location that encompasses insurance consideration and financial consideration. With Newman to come back with her recommendation. Seconded by Lopez. All Aye.

DISCUSSION AND POSSIBLE ACTION ON: Budget Overview through August. August was a three-pay day month, making expenses look worse than they are. Starting to see gas savings for the new buses. Total expenditure looks higher because of the three pay-day and ALLDATA update.

DISCUSSION AND POSSIBLE ACTION ON: Paid Vouchers. Voucher 8/19/2024 AutoZone was the update of the ALLDATA. Kwik Trip \$7990.96 for Gas. Press Express is the printing of new inside signage for the new buses. 8/28/2024, Paid the first part of the Angus Young bill which will be reimbursed. Safelite, we had to have the windshield on one of the new Ford Transit Van repaired. Voucher labeled 9/13/2024, Kwik Trip was down. Security Health went up as Noah was added to the policy. Motion by Logan approve all vouchers. Second by Tomlanovich. All Ayes.

Items for future agendas: No Suggestions.

Letters and Communications: None.

Adjournment: 12:13 P.M.

NEXT MEETING: October 24, 2024. 9 A.M.

Respectfully Submitted,

Brian Moore

Office Manager Northwoods Transit.